

NON-MSU EDUCATION ABROAD PROGRAM

STUDENT INFORMATION

Name (last, first)

MSU PID

Date

Non-MSU Education Abroad Program Sponsor or Host Institution

Program Name and Location (city, country)

PROGRAM INFORMATION

1. Program Dates

2. Number of Credits Abroad

3. Name of Institution Issuing Transcript (must be from an accredited institution or university)

4. Will you be receiving Financial Aid?

EDUCATION ABROAD PROGRAM COST ESTIMATE

Office for Education Abroad Advising Center –108 International Center – educationabroad.msu.edu

STUDENT INFORMATION

Name (last, first, middle)

MSU PID

Date of Birth

Non-MSU Program Sponsor/Institution

Program Name and Location (city, country)

ESTIMATED EXPENSES

Meals \$ _____

International airfare \$ _____

Books and class materials \$ _____

Host institution medical insurance \$ _____

Host institution administrative fees \$ _____

Housing \$ _____

Immunizations \$ _____

Orientation \$ _____

On-site transportation \$ _____

Passport \$ _____

Spending money \$ _____

Visa \$ _____

Tuition \$ _____

Other (please specify)
_____ \$ _____

Other (please specify)
_____ \$ _____

Other (please specify)
_____ \$ _____

TOTAL \$ _____

This form must be accompanied by official documentation from the host institution/program sponsor for cost estimation verification. A printed copy from the Web is acceptable.

NON-MSU PROGRAM
SINGLE STUDENT
FINANCIAL AID AGREEMENT

Office for Education Abroad Advising Center –108 International Center – educationabroad.msu.edu

This form is to be completed by Host institution on behalf of an MSU student participating in a non-MSU sponsored program.

Through this agreement, Michigan State University, hereafter referred to as MSU, contracts with (name and location of institution)

hereafter referred to as Host, to provide a portion of the education for a degree program of MSU student (student name and MSU PID)

hereafter referred to as Student.

Starting date of study abroad program covered by this agreement (mo/day/yr)

Finishing date of study abroad program covered by this agreement (mo/day/yr)

Title and location of program into which student has been accepted

Anticipated enrollment and credit status:

☐ Full-time (12+) ☐ Three-quarter-time (9-11) ☐ Half-time (6-8) ☐ Less than half-time (1-5)

1. During the period covered by this agreement, for US Federal financial aid purposes, Student will be considered enrolled at MSU, which will process Federal and State of Michigan financial aid, and will be considered a visiting student at Host. Host will award no Federal or State financial aid. If Host awards any scholarships of its own to Student, it will promptly inform MSU to assure that MSU does not award funds in excess of Student's financial need. MSU will disburse financial aid funds directly to Student. Student is responsible for fee payments to the Host.
2. Provided Student has completed all the necessary MSU documentation, MSU agrees that credit hours earned by student while attending Host will be accepted, providing student earns a grade of "C" (2.0) or higher.
3. Host will promptly inform MSU if Student withdraws, is not attending classes regularly, or reduces below the enrollment status indicated above. Such notice will include the last date of attendance or the date of reduction in instructional load.
4. Upon Student's request, Host will send MSU a transcript or comparable official written record noting student's performance in the program. For foreign transfer credits, this record will include course titles, number of credit hours or an equivalent measure, and a grade or comparable indication of student's performance. It is student's responsibility to request in writing that the transcript is sent to: The Office for Education Abroad, Michigan State University, 427 N. Shaw Lane, Room 109, East Lansing, MI 48824-1035.
5. Host will direct any correspondence pursuant to this agreement to the Office for Education Abroad, 427 N. Shaw Lane, Room 109, East Lansing, MI 48824-1035, tel. (517) 353-8920. MSU will direct any such correspondence to (name and address of responsible Host office or person):

Office/person

Address

Telephone Fax:

Michigan State University

Host Institution

Signature

Signature

Printed name: Lynn Aguado

Printed name

Title: Program Coordinator

Title:

Department: Office for Education Abroad

Department

Date

Date

Please return this completed and signed form **to the student** for submission to the Michigan State University Office for Education Abroad.

NON-MSU PROGRAM

**STUDENT AGREEMENT ON
REGISTRATION & FINANCIAL AID
FOR EDUCATION ABROAD TRANSFER CREDIT**

Office for Education Abroad Advising Center – 108 International Center – educationabroad.msu.edu

This form to be completed by students using financial aid for non-MSU education abroad programs that grant transfer credit.

I hereby request that the MSU Office for Education Abroad register me for a study abroad carrier course so that I may maintain eligibility for financial aid, or for deferment of past student loans, through Michigan State University while I study abroad.

1. I understand that my aid cannot be processed until I have submitted a completed and signed Education Abroad Course Approval Form to the MSU Office for Education Abroad.
2. I understand that my aid cannot be processed until I submit the original signed copies of the Single Student Financial Aid Agreement and a completed Education Abroad Program Cost Estimate Form.
3. I understand that my Financial Aid disbursement will be paid to me and it is my responsibility to directly pay the program sponsor. I understand that MSU will not make any payments to the program sponsor.
4. I understand that in order to maintain my financial aid eligibility during my period of education abroad I must maintain a course load equivalent to the enrollment status indicated on my Single Student Financial Aid Agreement. I understand that I must be registered concurrently at MSU during my period abroad.
5. I agree to report immediately any course changes to the MSU Office for Education Abroad while enrolled in the program abroad.
6. I understand that I must repay financial aid (including loans) disbursed through the MSU Office of Financial Aid if a) I drop below half time enrollment during the tuition refund period, b) withdraw completely, or c) I have failed to bring back the anticipated number of credits.
7. I agree that if credits do not transfer to MSU within one semester following my participation, the International Programs (INP) course will be removed from my transcript and result in my financial aid award being removed for that semester. As a result, the award I received for this semester will be billed to my student account.
8. I understand that if for any reason my financial aid should be reduced and/or canceled, I am responsible for all program costs.
9. I understand if I fail to pay all fees to the program sponsor, MSU has the right to bill me on my MSU account.

Student's Name (please print) _____

Signature _____ Date _____

Please submit this signed form along with all other application materials to the Office for Education Abroad Advising Center, 108 International Center, tel. (517) 353-8920, educationabroad.msu.edu